

The University of Victoria Libraries is seeking one dynamic, technically proficient and self-motivated individual for the position of DIGITAL SCHOLARSHIP INTERN. The duration of the proposed position is for approximately 7 to 8 months, excluding statutory holidays, from August 1, 2024 – March 31, 2025 (exact dates are negotiable), and pays \$31.49/hour (plus 4% vacation pay). English fluency is essential, and although French is not required it would be considered an asset. Given the needs of this position, priority will be given to qualified applicants of Indigenous heritage.

The Digital Scholarship Intern will report to the Digital Scholarship Commons Manager and will work with a team of staff, librarians, developers, and graduate assistants to provide support for student learning and digital exploration. The intern will work to create new workshops and will enrich current digital fluency workshops with interactive and multimedia elements appropriate for synchronous and asynchronous online learning, as well as assist in adding Indigenous activities to workshops. The intern will also help students to improve their digital skills, including, but not limited to, 3D design, 3D scanning, 3D printing, data visualization, audio editing, and video editing.

The main goals of this position are to operate the DSC's 3D printers and to enrich current digital fluency workshops with interactive and multimedia elements appropriate for synchronous and asynchronous online learning. The intern will learn best practices for 3D printing, and will create videos, annotated screenshots, animated gif, online polls, and other resources to enrich online workshop activities.

The intern will be involved in a variety of other tasks related to the operation of the Digital Scholarship Commons. These include offering peer support, tutorials, and lead online digital tools workshops with the support of the Digital Scholarship team. This support includes the creation of documentation to help address common problems. The intern will help the library to understand student needs in these areas and will make recommendations for tools, applications, and workshops that would be most helpful for students across disciplines. We are also open to creative ideas for engaging students. The intern will also work with the team on website maintenance, content creation, and event planning. The intern will participate in decision-making around service offerings, and special projects.

In order to be most successful, the intern should:

- be a recent graduate from a Canadian university with a background in education, design, technology, engineering, library & information science, business, or other related discipline.
- have experience with 3D printing and 3D design
- have some experience creating interactive and/or multimedia learning materials
- have some previous experience tutoring, training, or teaching
- be interested in helping others to develop their technical skills
- have some experience with iMovie or other video editing software
- have some experience with Audacity, Garage Band or other audio editing software
- be able to work both collaboratively and independently
- have strong written and verbal communication skills in English
- be a Canadian citizen, a permanent resident, or have refugee status in Canada (non-Canadians holding temporary work visas or awaiting permanent status are not eligible);
- be legally entitled to work in Canada;

- be between 16 and 30 years of age at the start of employment

The University of Victoria is an equity employer and encourages applications from women, persons with disabilities, members of visible minorities, First Nations, Métis and Inuit peoples, and all other Indigenous peoples., people of all gender orientations, and others who may contribute to the further diversification of the University.

Interested candidates who are eligible under the YCW Internship program are asked to apply by email, with a cover letter and CV by June 3, 2024, at 4:30 p.m. to:

Rich McCue
University of Victoria Libraries
Email: rmccue@uvic.ca
Web: www.uvic.ca/library

Please note that while we appreciate all applications received, only those selected for an interview will be contacted.